

DRAFT

The Loyola Institute for Ministry in collaboration with the
Archdiocese of New Orleans Office of Catholic Schools presents the

Summer Institute for Catholic School Leadership

Loyola University New Orleans

June 14-17, 2010

Through the rich interaction between national Catholic experts and practitioners in the field, the Summer Institute for Catholic School Leadership provides opportunities for networking and professional development in new and veteran members of Catholic school leadership teams. You may participate in one track each summer. The curriculum is based on interests identified by Catholic school presidents, principals, financial and advancement officers locally and around the country. Tracks include:

Mission and Identity

Selected Themes

- Mission Focus
- Strengthening Identity
- Implications for all stakeholders
- History and heritage

Administration

Selected Themes:

- Professional development
- Faculty, parent, grad relations
- Relationship to stakeholders
- Fund-raising and public relations
- Planning and assessment
- Board formation
- Legal and financial

Development/Marketing/Public Relations

Selected Themes:

- Varieties of fundraising
- Parent and alumni support
- Donor identification, cultivation, solicitation and recognition
- Development committees
- Planning, marketing, technology
- Student ambassadors
- Relationship to stakeholders

Teacher Formation

Selected Themes:

- Philosophy of teaching
- Professional development
- Teaching and classroom management best practices
- Mentoring programs
- The “millennial” student
- Public and parent relations

Curriculum Leadership

Selected Themes

- Curriculum and learning
- Standards and assessment
- Competencies for curriculum leaders
- Engaged classes, schools
- Effective teaching methods

Finance

Selected Themes:

- Budgets, audits, planning
- Tuition, fees, investments
- Finance committees
- Relationship to stakeholders
- Human resources
- Technology and reporting



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TENTATIVE SCHEDULE

Monday June 14
7:30 Registration
8:30-3:00 Classes

Tuesday, Wednesday June 16-17
8:30-3:00 Classes

Thursday June 18
8:30-1:00 Class and Closing

REGISTRATION

Track Selection

You will attend only one track, but please select your three top choices, and indicate your first choice with 1, your second with 2, and third with 3. We will try to honor your first choice.

- | | |
|---|--|
| <input type="checkbox"/> Mission and Identity | <input type="checkbox"/> Teacher Formation |
| <input type="checkbox"/> Administration | <input type="checkbox"/> Curriculum Leadership |
| <input type="checkbox"/> Development/Marketing/Public Relations | <input type="checkbox"/> Finance |

Deadlines: Early Registration Tuition must be received by March 1

Regular Tuition-**\$850** Early Registration-**\$800** 3+ early registrants from same school-**\$750 each**
(Deadline for refund of registration tuition: May 15)

Name: _____

AMOUNT
ENCLOSED _____

Position: _____

For Schools in Archdiocese of New Orleans:
Please make checks payable to:
Office of Catholic Schools

School Address: _____

Please Mail Checks to:
Summer Institute for Catholic School Leadership
Office of Catholic Schools
7887 Walmsley Ave.
New Orleans, LA. 70125

Phone: _____

For Schools outside of Archdiocese
Please make checks payable to:
Loyola University

Email: _____

(For multiple registrants from same school, please photocopy and complete one registration form for each registrant and mail them all in one envelope.)

Please Mail Checks to:
Summer Institute for Catholic School Leadership
Loyola Institute for Ministry, Box 67
6363 St. Charles Ave.
New Orleans, LA. 70118

For More Information

Web: www.lim.loyno.edu/Leadership.html

Email: lim@loyno.edu

Phone: 504-865-3728